**Client Meeting Minutes**

**Casual Jobs Database V.1**

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| **Meeting Date** | **Meeting Time** | **Location** |
| [08/07/2020] | 2 pm – 2.30 pm | WelTec |

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| **Client Name:** | **Clement Sudhakar Swarnappa** |
| **Meeting Purpose:** | Discussion about basic concept of the project. |

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| **Participants** |
| Ruban Ravi Sebastian (2207078) |
| Kalaivani Ilango (2208791) |
| Supun Chandra Malimage (2193624) |

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| **Agenda Item** | **Discussion** | **Action plan** |
| 1. Apologies | Ruban did not attend the first meeting. Client was terribly upset regarding Ruban absence. Client suggested to have meeting with the presence of all the team members. | NA |
| 1. Introduction | Discussed about the concept of the project and got idea regarding the job search website. | NA |
| 1. Next meeting date: | - | -- |

These minutes of 08/07/2020 were accepted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature**